



Workbook for Mitchell/Haroun's Introduction to Health Care, 3rd

By Dakota Mitchell, Lee Haroun

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Introduction to Health Care addresses the core competencies needed by all health care professionals. Topics common to all health care professions such as communication, infection control, environmental safety, controlling health care costs and professionalism in the workplace are presented in a "job authentic" manner that emphasizes the importance of developing the thinking skills and human compassion necessary to a career in health care. Medical math, written communication, lifestyle management, customer service and tips for securing and maintaining employment are given expanded coverage within the text.

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- Sales Rank: #690723 in Books
- Brand: Brand: Cengage Learning
- Published on: 2011-03-08
- Original language: English
- Number of items: 1
- Dimensions: .70" h x 8.50" w x 10.70" l, 1.80 pounds
- Binding: Paperback
- 352 pages

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Editorial Review

About the Author

Dakota Mitchell, R.N., M.S.N., M.B.A., earned her master of science degree in nursing from the University of California, San Francisco, and a master of business administration degree from the University of Santa Clara. The combination of these advanced degrees provides a valuable perspective for understanding and functioning within the rapidly evolving world of health care today. Dakota has more than 35 years of experience in health care, including education, management, and curriculum consultation. In addition to devoting many years to classroom and clinical teaching, she has developed and implemented innovative health care programs at both the vocational and associate degree levels. Dakota has written and/or served as a content expert on numerous health care instructional projects for Cengage Learning.

Lee Haroun, M.A., M.B.A., Ed.D., has over 45 years of experience in education as a teacher, administrator, and writer. She has worked with hundreds of health care students and has a special interest in helping them become successful professionals. Her work has included coordinating curriculum development for a variety of programs, including occupational therapy assistant, patient care technician, health information technician, and insurance coder. In addition, she has focused on helping health care instructors succeed, and her doctoral dissertation explored the transition of health care professionals from the field to the classroom. Lee is the author of CAREER DEVELOPMENT FOR HEALTH PROFESSIONALS (Elsevier Science), coauthor of OCCUPATIONAL THERAPY FIELDWORK SURVIVAL GUIDE with Bonnie Napier-Tibere (F.A. Davis), coauthor of TEACHING IDEAS AND CLASSROOM ACTIVITIES FOR HEALTH CARE with Susan Royce (Cengage Learning), and technical writer for ESSENTIALS OF HEALTH & WELLNESS by James Robinson and Deborah McCormick (Cengage Learning). She also developed video content and scripts for Delmar's CAREER SUCCESS FOR HEALTH CARE PROFESSIONALS DVD Series, content for health care career exploration software published by Cengage Learning, and numerous instructional materials for a variety of publishers.

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